



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

*Larry Hogan, Governor - Boyd K. Rutherford, Lt. Governor - Dennis R. Schrader, Secretary*

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January 5, 2017

Aliyah Horton, CAE  
Maryland Pharmacists Association  
9115 Guilford Rd., Suite 200  
Columbia, MD 21046

Dear Ms. Horton:

The appointment term for Dr. Charmaine Rochester serving on the State Board of Pharmacy in an at-large seat will expire on April 30, 2017. Dr. Rochester is eligible for reappointment consideration if her name is included in the list of nominees submitted.

The Department of Health and Mental Hygiene is requesting that Maryland Pharmacists Association (MPA) submit a list of nominees by February 17, 2017.

For your reference, I have enclosed a copy of the section of the Board's statute that addresses all the membership requirements and information on the Board's meeting schedule and other member responsibilities. We request that you review §12-202 closely to ensure compliance with the nomination process and requirements for nominees.

The Department is committed to creating geographic, gender and ethnic diverse representation on each Board. This helps to ensure that decisions reached more adequately reflect the viewpoints of all populations being served and profoundly continue to advising the groups' mission. We request your assistance in this effort and ask that you address this concern when identifying the most talented individuals to submit as nominees.

The State Ethics Commission has rendered an advisory opinion #87-1, which addresses the issue of whether members of health regulatory boards may serve as elected officials or directors of professional associations whose members are under the Boards authority. This opinion would be presumed to be a restriction against appointment unless it was clear that their activities would not, in any way, be a conflict of interest. You should be aware that this opinion could be a restriction on the nature of an individual's activities with the association after they are appointed to a regulatory board. Any officer or Board member of a professional association who accepts nomination for appointment to a regulatory board shall give consideration to resigning from the position with the association prior to accepting the appointment. If the nominee does not wish to resign, their position with the association must be clearly stated with the submission of the nominees' name, to the Department of Health and Mental Hygiene, and subsequently at the time of appointment, on the Appointee Exemption Disclosure Form. A determination of eligibility will then be made by the appointing authority.

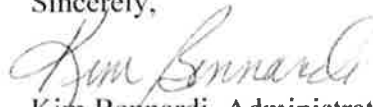
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Please note that the Governor's Appointments Office (GAO) now requires all nominees to submit an online application via their website, <https://govapps.md.gov/appointments/apply/> . The applications must be submitted no later than February 17, 2017. Applicants will be required to upload a resume during the online application process.

During the application process, the applicant will be asked to complete the Appointee Exemption Disclosure (AED) form. If a person is appointed, the AED form is filed with the State Ethics Commission and becomes a public document. The State Ethics Commission highly recommends that applicants request exemptions for employment on the AED form and request a financial disclosure exemption if they or co-own a business. The Commission may be reached at 410-260-7770 should any applicant wish to seek additional guidance on completion of the AED form.

Thank you for assisting the Department in the appointment process. We look forward to receiving MPA's nominations on or before February 17, 2017. Should you have any questions, please contact me at 410-767-4049 or [Kim.Bennardi@Maryland.gov](mailto:Kim.Bennardi@Maryland.gov) .

Sincerely,



Kim Bennardi, Administrator  
Office of Appointments and Executive Nominations

Enclosures

cc: Deena Speights-Napata